

# Making *Her* Mark

## 2025 Entry Form

**Artist requirements:** identify as female, 18+ years old, live in Emporia + 100 mile radius, fill out Entry Form, pay \$20 entry fee

**Artwork requirements:** completed in past 3 years, not shown at Trox previously, dry/clean/ready for display, framed if on paper, wire hanger on frame/canvas

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Read and sign contract on second page.

Title \_\_\_\_\_

Medium \_\_\_\_\_

Year Completed \_\_\_\_\_ Price \_\_\_\_\_ or Not For Sale

- ◆ Artwork delivery: January 26 - February 2 **\*\*DEADLINE 7:00 pm on Feb 2**
- ◆ Artwork will be on display to the public: February 7 - 28
- ◆ Artwork pickup: March 1 - 4 **\*\*MUST be picked up on/before March 4**

Email troxgallery@gmail.com or call 620-208-8769 with questions.

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Gallery Use

Only

Artist \_\_\_\_\_

Title \_\_\_\_\_

# Artist Contract

This is an agreement between the "Artist", as listed on previous page, and "Gallery" Precision Arts, LLC (DBA: Trox Gallery and Gifts) by which we agree as follows:

- Artist will deliver artwork to Trox Gallery and Gifts, 715 Commercial St. Emporia, KS
- All artwork will be in compliance with standard presentation/hanging guidelines. 2D work on paper MUST be in a frame, and all frames and/or canvas paintings MUST have a wire (preferred) or sawtooth hanger to hang from a single nail/screw unless size or weight require additional support.
- Gallery will receive a 40% commission on all sales during the exhibition. Gallery will collect sales tax and pay Artist 60% for artwork sold within 30 day of show completion.
- Label Information must be provided on previous page.
- Gallery has permission to photograph the artist's artwork for the purpose of promotion. These images may be used on the Trox Gallery website and social media, or in promotional materials to advertise the gallery and current/future exhibitions.
- It is the Artist's responsibility to pick up work on the agreed-upon date, and to contact the Gallery if there is an emergency or to give permission for someone else to pick up the work. If shipping, the artist is responsible for providing paid return shipping labels.
- Gallery takes every precaution to care for the work when on display. Artist releases the Gallery from liability for damage or theft while on display.
- Artist is responsible for and agrees to pay for any damage to the gallery walls, floor, or pedestals incurred during the exhibition of their work due to improper display hardware or use of materials that are unsafe. Examples include but are not limited to: damage to the floor because of heavy art falling or damage to the wall because of hanging device or artwork materials breaking, spilling, or melting onto the wall/floor.
- Artist has adhered to all Entry Requirements.
- Artist understands that there will be a \$5 per day charge for work left past the pickup date of March 4, 2025 and that artwork will not be released until fee is paid for the sum of the days it is stored.

Agreed to and consented by:

Artist Signature: \_\_\_\_\_

Artist (print name): \_\_\_\_\_ Date: \_\_\_\_\_